

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
16 SEPTEMBER 2020
7:30 P.M.
PUBLIC HEARING
REGULAR MEETING
DRAFT MINUTES

The Board of Trustees of the Village of Brewster is holding a virtual public hearing at 7:30 PM, on September 16, 2020 through Zoom Meeting, with a regular meeting to follow at 7:31 or soon thereafter. The Meeting ID is 207 812 8623 and the phone number needed to call in is 1-929-205-6099.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees; Mary Bryde, George Gaspar, Tom Boissonnault
Village Police Chief: John Del Gardo
Village Engineer:
Village Counsel: Anthony Molé
Clerk & Treasurer: Michelle Chiudina
Deputy Clerk-Treasurer:

Absent:

Todd Atkinson

Donna Milazzo

Pledge to flag.

Public Hearing

For the purpose of obtaining public input in regard to Chapter 263- Zoning, Article V - Supplementary Regulations §263-18 - Off-street parking and loading of commercial vehicles in residential districts.

Mayor Schoenig motions to open up the Public Hearing for Public Comment, Trustee Gaspar 2nd, all in favor 5 to 0.

No Public Comment.

Mayor Schoenig motions to close the Public Hearing, Trustee Bryde 2nd, all in favor 5 to 0.

Mayor Schoenig motions to open the regular meeting, Trustee Boissonnault 2nd all in favor 5 to 0.

Regular Meeting

1. Monthly Reports

- 1.1. Code Enforcement Report, August 2020. Mr. Bill Scorca delivers the Code Enforcement Report for August, 2020. Mr. Scorca notes the correction on the report that corrects the year to date amount for the year to date amount for the Building Department Fees. Mr. Scorca informs the Board of the status of various projects in the Village including 571 North Main Street, 530 North Main Street, 85 Main Street, 871 Route 22, the Brewster Public Library, and 71 Oak Street. Mr. Scorca discusses with the Board the potential project at 71 Oak Street, which would be changing the use of the building to residential. Deputy Mayor Piccini notes that this building is in a zone for the Urban Renewal Project and Counsel Molé states that this project will need to come before the Board eventually in accordance with the requirements for improvements within the Urban Renewal Project zones. Trustee Gaspar requests clarification on a restriction in the B3 district regarding mixed use buildings, and Counsel Molé states that he will look into this. Mayor Schoenig asks if the owner of 530 North Main Street is aware of the dip in the road in front of the property, and Mr. Scorca believes that he is aware of the dip in the road and mentions that the sidewalk also needs to be addressed. Mayor Schoenig motions to approve the Code Enforcement Report for August, 2020, Trustee Gaspar 2nd, 2nd all in favor 5 to 0. Copies will be attached to these minutes.
- 1.2. Police Report, August 2020. Chief Del Gardo delivers the Police Report for August, 2020. Copies will be attached to these minutes. Chief Del Gardo notes that there are now three officers at the Town of Southeast Courts, not two. Mayor Schoenig asked if the Town of Southeast requested the third officer and Chief confirms this and states that the Court asked for a third officer to comply with the way Court is handled now due to COVID-19. Trustee Bryde notes the increase of uniform traffic tickets and asks to clarify that these tickets occurred in the Village. Chief Del

Gardo confirms this and states that there will be an increase in these tickets as more people return to work and are on the roads. Trustee Bryde also notes the increase in disorderly detoxed persons, and asks where the Village Police Officers assisted outside the Village. Chief Del Gardo recalls the incident on Turk Hill Road with assisting the State Police in the pursuit of a drunk driver, and on Panorama Drive, which is near the police station. Trustee Bryde requests clarification on the possible shots fire call and Chief Del Gardo clarifies that call came over the radio that there were possible shots fired but when officers arrived on the scene there was no evidence of that. Trustee Bryde inquires about the stolen property calls and Chief Del Gardo explains that there was property stolen in front of someone's home, possibly thinking the person got rid of the item. Trustee Bryde also inquires about the loss property and Chief Del Gardo clarifies that the items were a wallet and a school pass. Trustee Bryde shares her confusion as to why people call the police about the skunk, and Chief Del Gardo recalls the situation with the skunk that was behind someone's house in a trap, and a company in Mahopac charged a fee to relocate the skunk. Chief Del Gardo also clarifies that the skunk was found in the morning and was not sick. Trustee Bryde notes the decrease in stop signs and the increase in speeding, and Chief Del Gardo states that these numbers will go back to normal numbers amounts within the next few months. Trustee Bryde asks for clarification about the ticket issued for parking on a lawn, and Chief Del Gardo recalls that this was a private home and it's not allowed in the Village so the cars were given parking ticket. Trustee Bryde notes that there was only one handicapped parking ticket, which is down from a few months ago and is glad people are finally recognizing the law and Chief Del Gardo recalls when there were 17 handicapped parking tickets in one month. Trustee Gaspar inquires about the unsafe start ticket, and Chief Del Gardo states that the person received a ticket for speeding, and apparently was very angry so that person sped away from the officer after receiving ticket, and was pulled over again and received a second ticket. Mayor Schoenig motions to approve the Police Report for August, 2020, Trustee Bryde, 2nd all in favor 5 to 0.

1.2.1.1. Police Reinvention Plan. Chief Del Gardo explains Governor Cuomo's plan to reevaluate the police departments' procedures across the state. Chief Del Gardo explains that this includes how officers are used in various situations, the type of training that is received, the different types of equipment required and getting the community more involved with the police department procedures. Counsel Molé explains that this is an executive order from Governor Cuomo for police reform and other municipalities have been handling differently. He explains that the Board could make decisions on what needs to be changed as a Board or form a committee of a variety of people from the community, which are referenced in the executive order. Counsel Molé continues explaining that the police department will be required to include the community in the reformation process and this new plan needs to be approved by the Board, by April 1, 2021, in a public hearing setting to have community input. The Board discusses with Chief Del Gardo the possible changes in the Village as well as Putnam County. Counsel Molé notes that in the review, the public may find that there is no need for a lot of changes to be made. Before Chief Del Gardo leaves, Trustee Bryde wanted to mention that Mayor Schoenig and herself went to the 9/11 memorial event at the Elk's Club and notes that Chief Del Gardo was the guest speaker and did a good job. Chief Del Gardo thanks Trustee Bryde.

2. Commercial Vehicles Parking on Residential Streets – Resolution 091620-01. Counsel Mole makes a grammatical suggestion to make the wording less redundant by requesting to change the last phrase to “per lot in a residential district” and the Board agrees to change this. Mayor Schoenig inquires if there was any public input via email to the Village Clerk and Clerk Chiudina clarifies that no public input was received. Trustee Gaspar motions to adopt Resolution 091620-01, to restrict the number of commercial vehicles on a given lot in the residential districts to one vehicle weighing less than one ton, Deputy Mayor Piccini 2nd, all in favor 5 to 0.
3. Review and Award Bid for Extension of fence at the end of Casino Street. The Board received two bids from Campanella Fence and Frasier Fence. Mayor Schoenig motions to award the bid to Frasier Fence for \$2,150.00, Deputy Mayor Piccini 2nd, all in favor 5 to 0. Clerk Chiudina will reach out to Frasier Fence tomorrow to get the project started.
4. Suburban Carting Rate Increase – Refuse Rates. Deputy Mayor Piccini informs the Board that the rate increase is due to the contract increase with Suburban Carting, that goes along with the extension of the contract to December 31, 2021. She proposes that the bill for refuse should increase from \$290 for a year of service to \$300 and have those refuse users that are billed monthly be increased from \$25 per month per unit to \$26 per month per unit. Deputy Mayor Piccini feels confident in these increased amounts as they would include the overhead costs of sending out the bills, including supplies and man-power. Deputy Mayor Piccini informs the Board that both rates would go into effect on January 1, 2021. Clerk Chiudina shares that while it is unfortunate that two utility bills were increased this year, the

increase for the refuse was planned in 2017, when the contract was signed, and the increases are both due to rising costs of doing business. Counsel Molé clarifies that there will be no need for a public hearing on the raise of the refuse rates because this contract was approved in 2017 and the contract extension was approved at the last meeting. Deputy Mayor Piccini asks that Clerk Chiudina start informing the public about the increase in the refuse payments and Clerk Chiudina will include this information in the next water and sewer bills, as well as the monthly refuse bills for the rest of the year. Deputy Mayor Piccini discusses with the Board how the refuse overhead should be paid for in the future as those who rent out apartments in the Village are able to use the refuse bill as a write off while homeowners cannot.

5. September 2, 2020 Minutes for approval. Trustee Bryde motions to approve the minutes from the September 2, 2020 meeting, Trustee Gaspar 2nd, all in favor 5 to 0.
6. Correspondence Sent/Received August, 2020. Mayor Schoenig motions to approve the correspondence sent and received for August, 2020, Trustee Boissonnault 2nd, all in favor 5 to 0.
7. Vouchers Payable – Trustee Bryde reviewed the vouchers in the office and found everything in order.

7.1. A -	GENERAL FUND	\$27,512.79
7.2. C -	REFUSE & GARBAGE	38,436.59
7.3. EN -	ENGINEERING FEES ESCROW	1,290.00
7.4. F -	WATER FUND	8,989.80
7.5. G -	SEWER FUND	73,783.13
7.6. TA -	TRUST & AGENCY	7,176.75

Total Vouchers Payable \$157,189.06

Deputy Mayor Piccini motions to approve the vouchers as written, Trustee Gaspar 2nd, all in favor 5 to 0.

8. Other Business
 - 8.1. Deputy Mayor Piccini asks for clarification on the B3 district, that Trustee Gaspar brought up during the Code Enforcement Report, and Trustee Gaspar refers to the 2015 Comprehensive Plan document. Counsel Molé clarifies that multi-family dwellings are permitted in the B3 district, but not on the upper floors of a building, and believes that this was put in place to not allow retail space on the first floor and multi-family units on the upper floors of a building, in that district, in future development, to avoid a mixed-use building. Deputy Mayor Piccini confirms that the B3 district only allows one dwelling unit per lot, but this lot currently has an office space and a rental property listed until 71-73 Oak Street, which has a combined tax ID number. The Board discusses with Counsel Molé the anomalies with this property and how the Board should proceed going forward. The Board will need further clarification on this property, specifically what will be done with the garage and storage area.
 - 8.2. Trustee Bryde asks for an update on Mr. Kyle DeSantis' Eagle Scout Project for the veteran's banners that were planned to be hung in November and Deputy Mayor Piccini confirms that he is still gathering funds and materials. Trustee Bryde mentions that herself, Mayor Schoenig and Clerk Chiudina finished handing out the proclamations for the businesses within the Village of Brewster and everyone was very appreciative. Trustee Bryde mentions the virtual 9/11 memorial service hosted by VFW and the event also honored Mr. Jack Gress, who had held the event for many years before his passing. She also mentions that she was privileged to be with Ms. June Offerman for the recording of a poem that she wrote for the virtual event. Trustee Bryde reiterates that she and Mayor Schoenig were at the Elk's Club's 9/11 memorial service, where Chief Del Gardo was the guest speaker.
9. New Business
 - 9.1. Trustee Bryde reminds the Board of an email she received and sent out the previous night from Marie O'Connor, Project Coordinator for The Prevention Council of Putnam, on holding a Coalition That Cares initiative in Wells Park in October. Trustee Bryde explains that this event would be a Narcan training session to specifically engage Spanish speaking individuals. Trustee Bryde informs the Board that the National Guardsman partners would facilitate the bi-lingual Narcan training and distribute Narcan kits. She would invite those members to Wells Park to see if the space would be a good fit for their event. Trustee Boissonnault notes that Spotlight Arts rented out the park for an event in October but is unsure of the date but as long as there is no conflict, he doesn't see an issue. Trustee Bryde states that if this is a good space for them, the Board should waive fees for renting out the park.
 - 9.2. Mayor Schoenig notes that the General Election will be held on November 3, 2020 at 25 Marvin Avenue.
10. Public Comment.
 - 10.1. Mayor Schoenig informs Mr. John Lord that the fence will be going up behind his aunt's property by the end of the month.
11. Mayor Schoenig motions to adjourn, Trustee Boissonnault 2nd all in favor 5 to 0.

August, 2020 Code Enforcement Report



VILLAGE OF BREWSTER
50 MAIN STREET
BREWSTER, NY 10509
(845) 279-3760

August, 2020 SUMMARY REPORT

		Year to Date
A.1560 SAFETY INSPECTION =	\$525.00	4,245.00
A.2555 BUILDING FEES =	447.50	10,597.50
A.2590 PROPERTY REG =	0.00	25.00
TOTAL FOR AUGUST =		14,867.50

PERMITS:	5
VIOLATIONS:	0
INSPECTIONS*:	2
CERTIFICATES:	3

JULY, 2020 SUMMARY REPORT

		Year to Date
A.1560 SAFETY INSPECTION =	\$2,610.00	<u>3,720.00</u>
A.2555 BUILDING FEES =	9,132.50	10,150.00
A.2590 PROPERTY REG =	25.00	25.00
TOTAL FOR JULY =		13,795.00

PERMITS:	11
VIOLATIONS:	0
INSPECTIONS*:	4
CERTIFICATES:	5

*The Year to Date amount listed for July, 2020 was incorrect last month and should have been the amount underlined above.

*Inspections total does not include inspections that the Village does not charge for as inspections, such as site visits, plumbing inspections, final inspections, gas tests, driveway inspections, boiler inspections, dryer vent inspections, roof inspections, etc. The inspections listed above are reflected in building fees and are a part of the permit amount.

August, 2020 Code Enforcement Report



Village of Brewster

50 Main Street, Brewster, NY 10509

(845) 279-3760

All Inspections this month

Parcel Number	Inspection Location	Owner Name	Inspection Type	Inspection Number	End Date	Status
67.26-1-58	486 North Main St	Drake Petroleum Co Inc, c/o ATC Eclipse	Annual Fire Inspection	20-0045	2020-08-12 11:00:00	Pass
67.26-2-15	11 Eastview Av	St Lawrence O'Toole School	Annual Fire Inspection	20-0046	2020-08-19 12:45:00	Pass

2 Inspections

August, 2020 Code Enforcement Report



Village of Brewster

50 Main Street, Brewster, NY 10509

(845) 279-3760

All Permits issued this month

Permit Date	Permit Number	Parcel Number	Location	Owner Name	Owner Address	Permit Type	Permit Use
August 17, 2020	20-0060	67.34-2-53	39-45 Main St	Park-Main, LLC	PO Box 59, Carmel, NY 10572	Const-Corn	HVAC
August 19, 2020	20-0061	56.81-1-4	20 Putnam Av	Bednowitz Allan L	127 W Main St - Unit SH 209, Tarrytown, NY 10591	Const-Res	Roof
August 19, 2020	20-0059	67.26-1-58	486 North Main St	Drake Petroleum Co Inc, c/o ATC Eclipse	705-A Lakeview Plaza Blvd, Worthington, OH 43085	Operating	Fuel Service Station
August 19, 2020	20-0062	56.19-2-8	571 North Main St	Longview School	571 North Main St, Brewster, NY 10509	Fire Protection Systems	Sprinkler Heads -Replacement/Additional
August 26, 2020	20-0063	56.19-2-8	571 North Main St	Longview School	571 North Main St, Brewster, NY 10509	Fire Protection Systems	Alarm System Installation

5 Permits

August, 2020 Code Enforcement Report



Village of Brewster

50 Main Street, Brewster, NY 10509

(845) 279-3760

Certificates by month

Parcel Number	Location	Number	Certificate Date	Type	Permit Number
67.26-1-5	522 North Main St	20-0043	August 17, 2020	Compliance	20-0047
56.82-1-8	4 Casino St	20-0044	August 17, 2020	Compliance	20-0009
68.5-1-12	11 Meadow Ln	20-0045	August 17, 2020	Compliance	20-0040

3 Certificates

AUGUST 2020

MONTHLY REPORT



POLICE CHIEF
John Del Gardo

VILLAGE OF BREWSTER POLICE DEPARTMENT

MONTHLY REPORT

To: Mayor James Schoenig - Board of Trustees
FROM: Police Chief John Del Gardo
AUGUST 2020

911 CALLS	64	VEHICLE REPAIRS	\$531.00
WALK IN COMPLAINTS	6	VEHICLE MILEAGE	5590
TOTAL CALLS FOR SERVICE	70	VEHICLE FUEL	740
FOOT PATROL			
Main Street:	59		
MTA	15		
Residential:	16		
TOTAL HOURS	90		
Court Hours - Village	60	(Security Detail) 2 Officers	
Court Hours - S.E.	45	(Security Detail) 3 Officers	
TICKETS			
Uniform Traffic Tickets:	116		
Parking Tickets:	25		
Local Ordinance	1		
TOTAL TICKETS	142		
ARRESTS	0		
TOTAL ARRESTS	0		

911 DISPATCHED CALLS - 64 CALLS

AIDED - 7

EDP - 2

VEHICLE ACCIDENT - 3

DISPUTE - 4

DISORDERLY / INTOX PERSONS - 9

FIRE ALARM - 9

911 HANGUP - 4

POSSIBLE SHOTS FIRED - 1

ASSIST OTHER POLICE DEPTS - 2

WELFARE CHECK - 7

SUSPICIOUS VEHICLE - 2

TREE DOWN - 2

DISABLED VEHICLE - 1

MISSING PERSON - 1

HOMELESS CONDITION - 1

LOCK OUT - 3

PARKING CONDITION - 1

OPEN MANHOLE - 1

PROPERTY STOLEN - 1

LOST PROPERTY - 2

SKUNK CONDITION - 1

VILLAGE OF BREWSTER POLICE

SELECTIVE TRAFFIC ENFORCEMENT

AUGUST 2020

STOP SIGN – 18

SPEED – 54

CELL PHONE – 19

RED LIGHT – 6

UNLICENSED OPERATOR – 10

UNSAFE START – 1

PARKING ON LAWN – 2

ILLEGAL UTURN - 1

SEATBELT – 1

HANDICAP PARKING – 1

TOTAL – 113